

Date: \_\_\_\_\_

**L EPC PLANNING RESOURCE REVIEWER CHECKLIST**

Name of Applicant/Vendor	
Address	
Contact Information	

<i>Has the applicant met the following planning resource requirements?</i>		Yes	No	Not Applicable
1	Sent an official letter requesting IERC consideration of application			
2	Provided contact information to include address, email and telephone number			
3	Indicated the type of service(s) to be provided and to be considered (see below for types of services)			
	Commodity flow studies			
	Emergency response drills or workshops associated with response plans (facilitation/coordination of hazardous materials)			
	Hazard risk analyses—countywide and/or statewide			
	Hazardous materials response plans—development, review, update, revision (plan enhancements)			
	Hazmat transportation emergency preparedness courses			
	Tabletop exercises—facilitation/coordination of hazardous materials			
	Vulnerability studies			
4	Provided a list of instructor(s) to be used			
5	Provided qualification(s) and certification(s) for instructor(s) on specified service(s)			
	Resume(s)			
	Homeland Security Exercise Evaluation Program (HSEEP) certifications			
	Federal Emergency Management Agency (FEMA)/State training certifications			
	Certified Hazardous Materials Manager (CHMM)			
	Certified Emergency Manager (CEM)			
	Indiana Professional Emergency Manager (PEM)			
6	Provided samples of planning materials used and/or produced for service(s) and/or website links			
	Situation manuals (SITMAN)			
	LEPC Hazardous Materials Plans			
	Other			

**Recommendation**

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